

### Meeting #26 - June 5

The Madison County Planning Commission and the Madison County Board of Supervisors held a joint meeting on June 5, 2019 at 7:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chair  
Amber Foster, Vice-Chair  
Jonathon Weakley, Member  
Kevin McGhee, Member  
Charlotte Hoffman, Member  
Jack Hobbs, County Administrator  
Sean Gregg, County Attorney

#### *Call to Order*

1. Quorum was established

*Pledge of Allegiance & Moment of Silence*

#### **2. Approval of the Agenda**

Chairman Jackson called for the following additions to tonight's Agenda:

Supervisor Weakley moved that tonight's Agenda be approved as amended, seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

#### **3. Action Items:**

48-14F a. Case No. SU-04-19-03: John M. or Emily Howard for an indefinite special use permit to operate a kennel. This property located at 670 Courthouse Mountain Road (Route 660) near Madison and contains 2.856 acres of land, zoned A-1. (Pending a variance request for two uses on less than 6 acres of land).

*\*This case has been tabled until the July 9, 2019 meeting as per the request of the applicant\**

40-60D b. Case SP-05-19-04: Request by Trustees of Fellowship Baptist Church for a site plan to construct a meeting hall building. This property is located at 725 Gate Road (Route 680) near Madison and contains 4.804 acres of land, zoned A-1.

No one rose to speak during the duly advertised public hearing on the Hochstetler application request.

Supervisor McGhee moved that the Board Case No.SU-06-19-05., as recommended by the Planning Commission, seconded by Supervisor Foster. *Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).*

#### **4. Discussion on Site Plan Processing:**

- a. Administrative approvals required at time of applications*
- b. Suggested Site Plan Ordinance improvements*
- c. Proposed checklist*

The County Administrator gave a report on items that are required by the site plan ordinance to accompany a site plan approval application, potential improvements to that ordinance, and a checklist that would be deployed during future applications.

#### **5. Information/Correspondence (if any)**

- a. Items for July 11 Agenda
  - i. MOU with Madison County Rescue Squad
  - ii. Status of Madison County Primary School design contract

The County Administrator gave a report on a draft memorandum of understanding with the Madison County Rescue Squad. The status of the County Attorney's review of the Madison County Primary School design contract was discussed.

#### **6. Closed Session**

**a. Motion to Go into Closed Session:** *On motion of Supervisor Foster, seconded by Supervisor McGhee, the Board convened in a closed session pursuant to:*

- i. Virginia Code Section 2.2-3711(A)(1) for the discussion on employment, assignment, promotion, performance, demotion, salaries, disciplining, and resignation of specific County employees*
- ii. Virginia Code Section 2.2-3711(A)(7) for consultation with legal counsel pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the County, and*
- iii. Virginia Code Section 2.2-3711(A)(29) for discussion of the award of a public contract involving the expenditure of public funds and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board.*

***Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).***

**b. Motion to Reconvene in Open Session:** On motion of Supervisor Foster, seconded by Supervisor Hoffman, the Board reconvened in open session, with the following vote recorded: ***Aye: Jackson, Weakley, McGhee, Hoffman. Nay: (0).***

**c. Motion to Certify Compliance:** On motion of Supervisor Foster, seconded by Supervisor Weakley, the Board certified by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711(A)(1), Virginia Code Section 2.2-3711(A)(7), and Virginia Code Section 2.2-3711(A)(29), and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting. ***Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0),***

#### **As a result of the closed session:**

By consensus, it was agreed that the Board would set the date for a public hearing on the purchase of the Moore Building during the June 11 meeting.

## 7. Adjournment:

*With no further action being required, Supervisor Hoffman moved to adjourn the meeting, seconded by Supervisor Weakley. **Aye: Jackson, Foster, Weakley, McGhee, Hoffman. Nay: (0).***

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R. Clay Jackson, Chairman  
Madison County Board of Supervisors

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Clerk of the Board of the Madison County Board of Supervisors

Adopted on: June 25, 2019

Copies: Board of Supervisors, County Attorney & Constitutional Officers



## Agenda

### Joint Meeting

Madison County Planning Commission &  
Madison County Board of Supervisors

Wednesday, June 5, 2019 at 7:00 p.m.

County Administration Building Auditorium  
414 N. Main Street, Madison, Virginia 22727

### Planning Commission

*Session per Planning Commission*

### Board of Supervisors

Call to Order

### ***Pledge of Allegiance & Moment of Silence***

1. Determine Presence of a Quorum
2. Approval of Minutes
3. Action Items:

- 48-14F      *a. Case SU-04-19-03: Request by John M. or Emily Howard for an indefinite special use permit. (Tabled by applicant until 7'9'19)*
- 48-8         *b. Case No. SU-06-19-06: Request by Tyler W. or Heather N. Hochstetler for an indefinite special use permit.*

**4. Discussion on Site Plan Processing**

- a. Administrative approvals required at time of application*
- b. Suggested Site Plan Ordinance improvements*
- c. Proposed checklist*

**5. Information/Correspondence (if any)**

- a. Items for June 11 Agenda*
  - i. MOU with Madison County Rescue Squad*
  - ii. Status of Madison County Primary School design contract*

**6. Closed Session: Personnel, Legal, Contract Negotiation**

**7. Adjournment**

AMENDMENTS NOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT